



## REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<b>Date:</b> 6/6/2013	<b>Interviewer:</b> Laura Eckert	<b>RFA #13 – 28</b>
<b>Person(s) Requesting Assistance:</b> [REDACTED]		
<b>Contact Numbers (telephone, e-mail, etc.):</b> [REDACTED]		
<b>Status of Person(s) Interviewed (title, position, student status, etc.):</b> WWU Student [REDACTED]		
<b>Requested Assistance Pertaining To (name, position, policy, project, etc.)</b> Sexual harassment by student		

To the best of your knowledge, please fill out the following:

Interviewee Status:    Male ☐ Female ☒    Administrator ☐ Faculty ☐ Staff ☐ Student ☒  
 Concern Regarding:    Male ☒ Female ☐    Administrator ☐ Faculty ☐ Staff ☐ Student ☒

**Category:** *(Please check at least one)*

- |  |   |   |                                     |  |
|--|---|---|-------------------------------------|--|
| <input type="checkbox"/> Age                           | <input type="checkbox"/> Color                        | <input type="checkbox"/> Creed              | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status      |
| <input type="checkbox"/> Marital Status                | <input type="checkbox"/> National Origin              | <input type="checkbox"/> Race               | <input type="checkbox"/> Religion   | <input type="checkbox"/> Retaliation         |
| <input type="checkbox"/> Sex/Gender                    | <input checked="" type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression |   |   |                                     |  |

Time Line		
Date	Item	Comments
6/6/2013	[REDACTED] met w/ LE	<p>[REDACTED] a third year student in the Art Department, met with Laura Eckert. She raises concerns regarding [REDACTED], an older [REDACTED] student also in the department who works in the studios. His number is [REDACTED].</p> <p>In the studio, she and others needed an exacter knife and [REDACTED] said "who's going to help the hot girl." The next day, she told him it made her uncomfortable. [REDACTED] friend saw [REDACTED] staring at [REDACTED] for an hour straight. He said, "if you keep posing like that, I'll have to draw you." He compliments her every day: hair, clothes. She thinks about what she wears. She thinks he feels entitled toward her, and she is not comfortable working in the studio. She's had weeks of being uncomfortable and it's impacted her work in the studio.</p> <p>Cara Jaye and Seiko Purdue are professors of [REDACTED] but the conduct doesn't usually happen during class. Today she told Cara and Cara told her about EOO.</p> <p>[REDACTED] wants to work in the studio this weekend and not have to move all her</p>

		<p>stuff. Tonight and this weekend she needs to be in the studio a lot to finish a project. Her boyfriend will make sure she gets home safely. She doesn't think [REDACTED] will hurt her, he hasn't followed her, but she feels paranoid now.</p> <p>She wants Laura to talk with [REDACTED] wants the behavior to stop, wants an apology, and then doesn't want him to talk to her again.</p> <p>She thinks he is graduating in winter.</p> <p>Laura provided [REDACTED] with a copy of the complaint procedure. She returned it. She wants to use the informal process. Laura explained right to be free from retaliation.</p>
6/6	t/c to Cara Jaye	<p>Laura called Cara to explain the situation. Cara will work with the department chair and other faculty as necessary to find alternative space for [REDACTED] to use.</p> <p>Cara has not observed specific harassing behaviors from [REDACTED]. He can be socially awkward and talks a lot. She is not aware of concerns about him from other students.</p>
6/6	t/c to Gaye Green	<p>Laura spoke with Gaye, who identified other studio/classroom space where [REDACTED] could work this weekend.</p>
6/7	t/c to [REDACTED]	Left message
6/7	t/c to [REDACTED]	Left message
6/7	t/c to Gaye Green	Space for [REDACTED] to use?
6/7	t/c police dispatch	Space set up for [REDACTED] to use (room 300)
6/7	t/c to [REDACTED]	<p>Laura told [REDACTED] that it is all arrange for her to use room 300. [REDACTED] almost finished her project yesterday so may not need the space. Laura told [REDACTED] that EOO did not hear back from [REDACTED].</p>
6/10	t/c to Cara	<p>Is [REDACTED] studio? No, has exam tomorrow afternoon. Cara provided me with his email address.</p>
6/11	t/c to [REDACTED]	<p>Laura talked with [REDACTED]. Did room 300 work for her this weekend? How are things now, is she interacting with him?</p> <p>I finished my project this weekend, he wasn't in studio, so I actually used studio.</p> <p>"I think he did get your voicemail, in class yesterday, only 1 seat left, he said, let me move so you don't have to sit too close to me."</p> <p>LE- he hasn't called me back yet. I will call and email him again tomorrow (he has exam today)</p> <p>[REDACTED]-We will have class together in the fall, print making, ben morrow. I will talk to prof next time I see him so he is aware of situation.</p> <p>I'm done with school now so no interaction with [REDACTED] until fall. Keep me posted on conversation with [REDACTED].</p>
6/12	LE email [REDACTED]	No response

7/8/13	LE t/c to [REDACTED]	Lm, pls call
7/9/13	t/c from [REDACTED]	Lynae answered, she said she would call back, had to go
7/16/13	LE t/c to [REDACTED]	<p>No response from [REDACTED] options for her are wait and see how interactions are in the fall, seek no contact order from dean of students office or protective order from b'ham police. I can also try again in the fall.</p> <p>[REDACTED]</p> <p>Have print making in the fall, she is uncomfortable with him, Benjamin Morrow is instructor.</p> <p>LE contact [REDACTED] on first day of class, try to get him to EOO.</p> <p>[REDACTED] will talk to instructor.</p> <p>If he will not come to EOO, then she can go to dean of students for no contact order.</p>
9/26/13	LE t/c to [REDACTED]	<p>How are first few classes? Any classes with [REDACTED] Any interactions with him?</p> <p>[REDACTED] sat next to her today. Print making (T and th 11- 1:50), 15 people in class. If there are other seats available, she would prefer he sit further away.</p> <p>[REDACTED]</p>
9/26/13	LE t/c to [REDACTED]	[REDACTED], left message, I need to bring an EO issue to your attention, please call me as soon as possible.
9/27/13	LE email to [REDACTED]	See email
		[REDACTED] called and emailed
10/3/12	[REDACTED] stopped by	Laura met with [REDACTED] briefly, explained the concerns raised by [REDACTED] and the importance of not retaliating against her. [REDACTED] explained he understood.
10/4/13	LE mtg w [REDACTED]	<p>Laura explained EOO's role, that the informal process was being followed, reviewed release of information and retaliation prohibition, and then reviewed [REDACTED] allegations.</p> <p>[REDACTED] understands her concerns and is committed to giving her space and not seeking out conversations with her. He said that [REDACTED] interpreted his words and actions very differently than he intended.</p>
10/4/13	LE t/c to [REDACTED]	<p>Left detailed message</p> <p>Relayed conversation with [REDACTED] let me know if any further issues</p>
10/4/13	[REDACTED] called back	Thank you, [REDACTED] has been better this quarter.

**Resolution:**

☒ Resolved to Individual's Satisfaction [R]

☐ Transitioned to Complaint [F]

☐ Unresolved [U]

☐ Referred to another University Office [REF]